

North Texas Book Festival, INC  
Sunday, June 10th, 2018 at 2pm  
Betty Foster Public Library  
405 Shaffner Street, Ponder, TX 76259  
Tina's cell number 214-673-2361

- I. Call to Order
- II. Establish a quorum
- III. Approve minutes
- IV. Treasurer's Report
- V. Presentation-- B. Alan Bourgeois with the Texas Association of Authors
- VI. Festival 2018 (The good, the bad, the ugly)
- VII. Festival 2019
  - a. Publicity
    - a. Book Festival network
    - b. HomeTown reads—Read local champion
    - c. Radio Show
    - d. NTBF Facebook Page
    - e. Tejas Storytelling Festival
    - f. Other
  - b. Facility
  - c. Chuckwagon Breakfast
  - d. NTBF Awards
  - e. Grants for literacy and libraries
    - a. Special project grant (2018 was Rockport)
  - f. Entertainment
  - g. Fundraisers
    - a. Writers workshop—Chris Manno and Janet Sever Hull
  - h. Volunteers
  - i. Authors/Publishers
  - j. Table layout
  - k. Food/drink for volunteers and authors
  - l. Announcements
  - m. Book trailer project
  - n. Parking
  - o. Public participation
  - p. Inside signage (both ours and authors)
  - q. Other
- VIII. Committee Reports
  - a. Nominating (3)—Time to nominate officers
  - b. Membership (5)
  - c. Event (7)
    - i. Festival subcommittee
    - ii. Breakfast or Dinner subcommittee
  - d. Grant (5)
  - e. Festival Awards Competition (3)
  - f. Public Relations Committee (5)
  - g. Finance—Treasurer chair, current recording Secretary, plus one other NTBF member
  - h. By laws—President appoints to committee as needed
  - i. Festival Procedure manual (ad hoc)
  - j. North Texas Giving Day (ad hoc)
  - k. Sponsorship and Donations (ad hoc)
- IX. Review timeline for 2019 Festival
- X. Confirm assignments for Festival
- XI. Other business
- XII. Next meeting and adjourn